

## **Recruitment Notice**

### **Job Position :**

- One Project Assistant

### **Eligibility:**

- Should have Graduate Engineer with Post Graduate / MBA specialising in Operations.
- Should have knowledge on Lean Manufacturing Competitive Scheme and its operations.
- Should have minimum of 1.5-2 years of experience in leading auto sector.
- Should have hands on experience in handling improvement projects/ Kaizen Events and experience in 5s and Visual Management, Poka Yoke, SMED and TPM.

### **Job Description:**

- Visit to various units and carry out various pre cluster formation activities like co ordination between units and registration of clusters, such as formation of District Project Group (DPGs) / Trust / Society / Signing of MoU with various units/ Signing up of Tripartite Agreement.
- Maintain and update all document required for the scheme and its initiation at NPC level.
- Assess the existing system at each member units and prepare the Diagnostic Study Report for each unit.
- Assist the faculties in preparing various case studies pertaining to Lean after implementation of lean.

### **Period of Contract:**

- 06 months and may be continued for another one year subject to satisfactory performance.

### **Remuneration:**

- Rs. 23,000/- to 28,000/- per month depending upon the experience.

Appointment would be made purely on contractual basis and coterminous with the Project.

Please apply by sending detailed documents to Personnel Department, IIM Kashipur by email to [personneldept@iimkashipur.ac.in](mailto:personneldept@iimkashipur.ac.in) latest by 06 September 2014.