

**TENDER**  
**For**  
**Selection of Operator**  
**For**

**COLLECTION AND TRANSPORTATION OF  
SOLID WASTE (GARBAGE) FROM IIM KASHIPUR  
HOSTEL NO. 1 AT BAZPUR ROAD & KUNDESHWARI CAMPUS**

**2019**



भारतीय प्रबंध संस्थान काशीपुर  
Indian Institute of Management Kashipur



**INDIAN INSTITUTE OF MANAGEMENT KASHIPUR**  
**Kundeshwari, Dist. Udham Singh Nagar, Kashipur – 244713**  
**Uttarakhand (India)**

Website: [www.iimkashipur.ac.in](http://www.iimkashipur.ac.in)

**SELECTION OF OPERATOR FOR COLLECTION AND TRANSPORTATION OF**  
**SOLID WASTE (GARBAGE) FROM IIM KASHIPUR**  
**HOSTEL NO. 1 AT BAJPUR ROAD AND KUNDESHWARI CAMPUS**  
**Due date: 28 May 19 till 1500 Hrs**

**Tender No. IIMKPV/LTE/01/2019-20. Date: 07.05.2019**

**Notice Inviting Tender and Schedule of Events**

Sealed Tenders are invited under single bid system for selection of experienced and financially capable operator for the following work:

Name of Work	COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE) FROM IIM KASHIPUR HOSTEL NO. 1 AT BAJPUR ROAD AND KUNDESHWARI CAMPUS.
Tender No.	Tender No.: IIMKPV/LTE/01/2019-20 Date: 07.05.19
EMD	Rs.3540/- (Rupees Three Thousand Five Hundred Forty Only) by Demand Draft/Banker's Cheque in favour of <b>Indian Institute of Management Kashipur</b> payable at <b>Kashipur</b>
Performance Security	The successful bidder shall be liable to deposit a performance security of Rs 20,000/- (Rupees Twenty Thousand Only) by Demand Draft/Banker's Cheque in favour of <b>Indian Institute of Management Kashipur</b> payable at <b>Kashipur</b>
Contract Period	The period of contract will be initially for <b>two years</b> . The contract may be extended by another one year on the basis of satisfactory performance.
Issue of Tender	The tender document can also be downloaded from the Institute website – <b>www.iimkashipur.ac.in</b> . Please keep visiting our website for any corrigendum/amendments and submit the bid document accordingly.
Query (if any)	In case of any query, it may be clarified / asked till 28 May 19 till 1500 Hrs.
Submission / Receipt of Tender	Up to 1500 hrs on 28 <sup>th</sup> May 19 at IIM Kashipur
Opening of Tender	The tenders shall tentatively be opened on the same day, i.e. 28 <sup>th</sup> May 2019 after 1530 hrs.
Contact Person (for any clarification)	Store and Purchase Officer, IIM Kashipur Phone: 09935099806, email: shivashish.tripathi@iimkashipur.ac.in
Proposed date to Commence the Operations	01 Jun 19

## Scope of Work & Terms and Conditions

1.

- a) IIM Kashipur is proposing to enter into a rate contract by selecting an operator (vendor/supplier/franchise/firm/proprietor/service providers) capable of rendering the proposed services of collection and transportation of solid waste (garbage) from the mess at IIM Kashipur Hostel No.1 at Bajpur Road and Kundeshwari campus. The selected operator shall undertake services for collection and transportation (twice in a week) of solid waste (garbage) from IIM Kashipur Hostel No.1 at Bajpur Road and Kundeshwari campus on bi-weekly basis at his own arrangements within the legitimate norms in vogue. Presently, the solid waste (garbage) weigh around 100–150 Kg per day (Appx) which may vary from time to time. The firm/proprietor/service provider is to quote the monthly charges inclusive of taxes for such services in prescribed format (Financial Bid) given at Annexure-II.
- b) The contract will be for two years however the monthly rates/charges to be quoted for the services which will be payable on monthly basis on completion of each month of satisfactory services by the operator.
- c) The contract may be extended for another period of one year beyond initial two years, based on satisfactory services and subject to mutual agreement of both the parties. The rate variations for such extension, if any shall be decided on mutual consent of both the parties.
- d) The quotations shall not include any conditions whatsoever. In case, conditions are included in the quotation the same may not be taken into consideration. The quotation in such cases is liable to be rejected. Clarification if any shall be obtained from the IIM Kashipur before submission of the quotation. The bids from the competent bidders will be evaluated for overall lowest bidder (L-1) will be eligible for the final selection of operator for the services in question. IIM Kashipur assumes that the selected operator undertakes the design, engineering, financing, operations and maintenance of the entire project/infra for collection and transportation of solid waste for awarded tenure at his own risk and cost.
- e) The delay/absence/non-compliance/ irregularities in services by the selected operator will invite a penalty as follows:
  - i) Un-authorize absence of two continuous weeks- Rs. 500/-
  - ii) Un-authorize absence between 2 to 4 continuous weeks - Rs 2000/-
  - iii) Un-authorize absence more than 4 weeks – Amount of monthly bill/rates.Un-authorize absence of more than 4 continuous weeks may also invite termination of contract and forfeiture of Performance Security along with black listing of the firm/proprietor

2.

- a) The IIM Kashipur has every right to cancel the contract and forfeit the Performance Security Deposit, if the selected operator fails to undertake the job satisfactorily at any point of time during the tenure of contract or withdraws his services permanently for more four consecutive weeks.
- b) The bid should be accompanied by a crossed Demand Draft/Pay order for Rs. 3540/- (Rs. Three Thousand Five Hundred Forty Only) payable to **Indian Institute of Management Kashipur** payable at **Kashipur** as Earnest Money Deposit (EMD) without which quotation will not be accepted. The EMD will not carry any interest. EMD of unsuccessful tenderers will be refunded once the procedure for award of work/contract completed. EMD of successful tenderer will be held till submission of performance security deposit.

- c) All bids should be duly sealed/taped and clearly marking the bidder's name and address on the top of the sealed envelopes and super scribing "**TENDER FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE)**" clearly in block capital letter on top of the envelope.

**Terms and Conditions**

1. The Tender
  - a) The original tender document must be duly signed and stamped by the authorized signatory/Proprietor on each page.
  - b) The bidder shall indicate the prices for each and every item indicated in the specifications on per month basis.
  - c) The prices quoted must be inclusive of the applicable taxes/charges/surcharges.
  - d) The rate bid must be quoted in both words and figures. In case of discrepancy between word and figures therein, the price quoted in words would be treated as final.
  - e) The price quoted by the tenderer should be firm and inclusive of all tax (GST), Freight and forwarding charges, handling charges. Loading and unloading charges, insurances charges, any other tax/charges inclusive of GST.
  - f) No tender shall be allowed to revise its original price.
  - g) The prices once accepted by IIM Kashipur shall remain valid for the entire contract tenure.
  - h) The quotations shall not include any conditions whatsoever. In case, any conditions are included in the quotation the same may not be taken into consideration. The quotation in such cases is liable to be rejected. Clarification, if any, shall be obtained in writing from the IIM Kashipur before submission of the quotation.
  - i) Incomplete and unsigned quotations are liable to be rejected.
2. The contractor shall be responsible for smooth and satisfactory rendering of the services.
3. It shall be obligatory on the part of the contractor to carry out all the necessary arrangements for execution of such services and he shall be solely responsible for the staff and machinery deployed by him.
4. The successful bidder shall be required to render the services during the entire period of contract at the rates approved on the basis of this limited tender offer. If due to any reason, the operator is not able to do the work, the same shall be undertaken by hiring other firm in the open market at the risk & cost of the contractor and the expenditure incurred thereon shall be recovered from the contractor. This may even entail the termination of the contract and forfeiture of the performance security.
5. The contractor shall be responsible for payment of wages/settlement of dues with workers engaged by the firm as per prevailing labour/wage laws in force in Kashipur and IIM Kashipur shall not be a party to any dispute between the contractor and workers.
6. The damage caused, if, any, either to Institute's property or to any other property of the Government through negligence of the contractor or otherwise, shall be at the risk, cost and responsibility of the contractor. The financial or any other loss suffered by the Government on this account shall be made good by the contractor and decision of the IIM Kashipur in this context shall be binding on the contractor.
7. No extra payment/compensation whatsoever on account of damages to contractor/contractor's representative due to natural calamity/accident or otherwise will be made to him except the offered rates permitted under the contract.

8. No advance payment will be made. Payment to contractor against the services will be made quarterly basis. The bills in duplicate for each completed three months of satisfactory service is to be submitted by the contractor on completion of quarter of the year.
9. The IIM Kashipur reserves the right to reject or to accept any quotation, whole or in part without assigning any reason thereof. It will also not be obligatory on the IIM Kashipur to accept the lowest quotation and no explanation shall be given with regard to reason for rejection of quotation of any limited tender. The IIM Kashipur also reserves the right to extend/renew the contract for such period(s) as it may deem necessary taking into account, of course, the satisfactory services rendered by the contractor during the currency of the contract.
10. The limited tenderer whose tenders finally accepted, shall have to furnish performance security of Rs 20,000/- (Rupees Twenty Thousand Only) by means of Demand Draft of any Commercial bank pledged in favor of Indian Institute of Management Kashipur. The earnest money deposit shall be returned to the successful bidder after depositing of performance security.
11. All disputes shall be subject to Kashipur jurisdiction.

**FORM**  
**COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE)**  
**FROM IIM KASHIPUR HOSTEL NO. 1 AND KUNDESHWARI CAMPUS**

1. Name of the tenderer (in Block letters) \_\_\_\_\_
2. Address \_\_\_\_\_  
\_\_\_\_\_
3. Telephone No. & email \_\_\_\_\_
4. EMD details \_\_\_\_\_
5. Amount of EMD Rs 3540/ (Rupees three thousand five hundred forty only)
6. Name of the Bank \_\_\_\_\_
7. Registration No. of the Firm (Please  
Enclose the copy of registration if applicable) \_\_\_\_\_
8. GST No. (If available / applicable) \_\_\_\_\_
9. Experience in solid waste disposal activities or alike etc. with Govt. Department/ Pvt Organization or any other entity/office, if any .....

I/We hereby declare and affirm that I/We have read and understood the terms and conditions of the Contract as stipulated in the limited tender notice for the services in question. Accordingly, I/We hereby accept the terms and conditions and offer the rate for collection and transportation of solid waste (Garbage) from IIM Kashipur as listed in ANNEXURE-II.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
(in Block letters)  
Official seal of the firm

**MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER**

Date: / /

The Chief Administrative Officer

Indian Institute of Management Kashipur

Sub: Authorization for released of payment / dues from Indian Institute of Management Kashipur through Electronic Fund Transfer/RTGS Transfer.

Name of the Party/Firm/Company/Institute:

1. Address of the Party:

City \_\_\_\_\_ Pin Code \_\_\_\_\_

E-Mail ID \_\_\_\_\_ Mob No: \_\_\_\_\_

Permanent Account Number \_\_\_\_\_

2. Particulars of Bank

Bank Name		Branch Name	
Branch Place		Branch City	
PIN Code		Branch Code	
MICR No			
(9 Digit number appearing on the MICR Bank of the Cheque supplied by the Bank, Please attach a Xerox copy of a cheque of your bank for ensuring accuracy of the bank name , branch name and code number)			
IFS Code:(11 digit alphanumeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

**DECLARATION**

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold CAO, Indian Institute of Management Kashipur responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature & Seal of the Authorized Signatory of the Party**


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 Certified that particulars furnished above are correct as per our records

Bankers Stamp:

Date: \_\_\_\_\_

**Signature of the Authorized Official from the Bank*****N.B: Please fill in the information in CAPITAL LETTERS, computer typed; please TICK wherever it is applicable.***

**RATE BID**  
**FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE)**  
**FROM IIM KASHIPUR HOSTEL NO. 1 AT BAJPUR ROAD AND KUNDESHWARI CAMPUS**

Dear Sir,

With reference to your tender document dated 07.05.19, I/we, having examined the Bidding Documents and understood their contents, I/We hereby submit our Bid and quote the following Rates/Tipping Fee Rate for undertaking the aforesaid services in accordance with the Bidding Documents and legitimate rules for such services.

Description of Services/Project	Monthly Charges (Tipping Fee) in ₹	GST amount @ ..... %	Total Monthly Charges (Tipping Fee) in ₹ (Inclusive of GST)
FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE) FROM IIM KASHIPUR HOSTEL NO. 1 AT BAJPUR ROAD AND KUNDESHWARI CAMPUS MESSES ON BI-WEEKLY BASIS			
<b>Total Monthly Charges (Tipping Fee) (Inclusive of GST): Rupees .....</b> .....			

I/We hereby undertake that we shall make good any loss/damage caused to institute's property or any other property the Government through our negligence. I/We also undertake that the decision of the Director, Indian Institute of Management Kashipur in this regard as well as the matter of dispute arising due to the provision of this contract shall be final and binding on us. I/We undertake not to make any representation against the decision of the Director, IIM Kashipur.

Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 (in Block letters)

Official seal of the firm