

JOB VACANCY
Project Associate for Design and Innovation Centre

IIM Kashipur intends to engage for Project Associate in the Centre of Design and Innovation (DIC) on the following terms and conditions:

Eligibility: The applicants should be a graduate engineer with a Post-Graduation in the management holding MBA, PGDM degree from institute of repute. The applicant must have a minimum 3-5 years of experience in the industries and have hands on experience in handling any/ all of the sponsored research projects from the government or quasi government organizations. It is expected that a participant should have good communication skill, written and oral, in English. A knowledge of any statistical and simulation tool is an added advantage.

Expected Remuneration: INR 25,000 to 30,000

Job Description:

- Helping in carrying out other various administrative works pertaining to Centre Of Design Thinking (DIC) including liasoning with various govt. agencies and industries;
- Documenting the good practices and cases and helping the concerned faculties in carrying out the various research field work;
- Visit to various units and facilitating to carry out various field studies
- Assist in designing the training modules for various MSMEs units affiliated with the DIC
- Act as a facilitator in communicating initiatives / activities between the HUB (IIT Roorkee) and Spokes (GB Pant Agricultural University, Pantnagar, Uttarakhand, National Institute of Technology, Srinagar, Uttarakhand). India
- Preparation of report as per the scheme and documenting the good practices in each industry.
- Assist in executing workshops, MDPs, training sessions within and outside IIM Kashipur, Uttarakhand.
- Age: Preferably below 35 years.

Selection process: Shortlisted candidates will be interviewed at IIM Kashipur, Uttarakhand. The selected candidate should join immediately.

How to apply: Candidates are requested to send their updated CV, along with a cover letter to **Personnel IIM Kashipur** at personneldept@iimkashipur.ac.in, clearly mentioning “AA Design and Innovation Centre (DIC)” in the subject line.

The last date of the receipt of the application is 15th December 2018.