

# Indian Institute of Management, Kashipur

## SHORT TERM QUOTATION NOTICE

No: IIM Kashipur/QTO/16/2015-16

Date: 03/09/2015

M/S .....

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Quotations are invited for providing & fixing of Basket Ball Poles at auditorium on 11/09/2015 up to 3.00 PM. The received quotations will be opened on same day at 3.30 PM. A detailed Schedule of Quantity is attached.

### Terms of Quotation:-

1. Each quotation is to be sent in an envelope which should be SEALED, super-scribed "**Quotation for Providing & fixing of Basket Ball Poles at Auditorium** " with Reference No. .... and date ..... addressed to the Director , Indian Institute of Management , 5Kms Stone, Bazpur Road, District- Udham Singh Nagar, Kashipur-244713.
2. Rates should be inclusive of all taxes (I.e. VAT/Service Tax etc.).
3. Taxes as applicable shall be deducted as per norms.
4. The Quotations should either be sent by post or may be dropped in tender box at Security Room, IIM Campus, Kashipur
5. The Quotations must be submitted with a covering letter and rates shall be quoted on Schedule of Quantity (SoQ) in Words & figures separately.
6. The time frame for completion of work is 7 days from the date of award letter including Rainy season.
7. Quotation received after the due date shall not be entertained.
8. The contractor must have the PAN.
9. The rates Quoted by the contractor should be based on the site inspection. No extra cost is allowed in the said job in case of variations.
10. A recovery of ten percent of the value of the work will be deducted from your running / final bill payment and will be released at the end of defect liability period. For this work the defect liability period shall be of six months, effective from the completion of the work.
11. All disputes arising out of the quotation will all under jurisdiction of Kashipur court.

**Enclosed:**

**Schedule of Quantity**

**Authorized Signatory**

## **SCHEDULE OF QUANTITY**

Name of work : Providing & fixing Basket Ball poles at Auditorium .

Sr.No.	Description	Qty	Rate		Amount
			In figure	In words	
1	Supply, fixing & transportation of Basket Ball Pole with Boards & net, Complete in all respect.	2 No.			
2	To make court marking by using synthetic emulsion paint, as per attached drawing, complete in all respect.	1 No.			
<b>Total Amount</b>					

Signature of Contractor  
Name, Full Address

