



## Indian Institute of Management Kashipur

### Recruitment Notice for the post of Academic Assistant/Associate (Operations Management & Decision Sciences)

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**Advt. No. AA-01/2023**

IIM Kashipur intends to engage **Academic Assistant/ Associate (AAs)** in the OM & DS area on the following terms and conditions:

**Job Responsibilities:** The AAs' responsibility will be assisting faculty members in teaching (including evaluation, development of courses and teaching material, marking attendance and evaluation of participation in class), invigilation duty, research, and consultancy projects, MDPs, secretarial assistance, and other academic activities. They can also be given other responsibilities by the Institute from time to time.

#### **Required Qualifications and Stipend:**

##### **Academic Assistants:**

##### **Qualification:**

Post-graduate with first class. Relevant experience either in academics or industry, or an M. Phil [or higher qualifications] will be preferred. Candidates with qualifications like B.Tech. / B.E., MCA will also be eligible.

##### **Stipend:**

An Academic Assistant with no experience will be paid a stipend of Rs. 23,000/- p.m. For every completed year of relevant academic / industrial job experience, an increment of Rs.1500/- may be recommended subject to the maximum ceiling of Rs. 27,500/- per month at the time of appointment.

##### **Academic Associates:**

##### **Qualification:**

Ph.D. in the relevant area.

##### **Stipend:**

An Academic Associate with Ph.D. (or equivalent) will be paid a stipend of Rs.28,000/- p.m. For every completed year of relevant academic / industrial job experience, an increment of Rs. 2000/- may be recommended subject to the maximum ceiling of Rs.34,000/- per month at the time of appointment.

##### **Duration:**

Appointments will be made purely on contract basis for a period of one year initially and renewable annually, subject to satisfactory performance, but generally limited to three years.

##### **Age:**

For AAs, the age of the candidate should be preferably below 35 years.



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**Selection Process:**

A walk-in-interview is scheduled on 16<sup>th</sup> February 2023 at 11:00 AM onwards. The candidates willing to appear in the interview are requested to go through the advertisement thoroughly and ensure that they fulfil the eligibility criteria. The candidates are requested to bring their latest Resume with one set of photocopies of all educational and experience certificates on the aforesaid date & time along with original photo identity (preferably AADHAAR) issued by the Government of India.

**Venue:**

Academic Vihara, Indian Institute of Management Kashipur, Kundeshwari, Kashipur, Uttarakhand 244713.

**Contact Person:**

Mr. Rohtash Kumar Sharma | 7088373111.