



Indian Institute of Management Kashipur
Centre of Excellence in Public Policy and Government
Kundeshwari, Kashipur 244713 (Uttarakhand)

NOTICE FOR WALK-IN-INTERVIEW

Date 18 Oct 2022

Walk-In Interview will be held to create panels for the following positions the National Commission for Women sponsored research project titled '*Differently Abled Women in Professional Higher Education: Lived Experiences and Right-based Policy Perspectives*' on **26 OCT 2022 (Wednesday) at 11 AM**. The said panels will be valid for a year and whenever there is a vacancy the appointment offer will be sent to the next highest ranked candidate in the panel.

	Position	Job Description	Eligibility
1	Project Co-ordinator cum Research Officer	Incumbent is required to handle day to day secretarial and administrative tasks, keep records of the project, organise, and liaise with field team members.	Masters / PhD in Social Sciences / Law
2	Surveyor (Part-time/Work from home/on demand basis)	Field Survey / Data Collection as per the questionnaire prepared by the project team. A panel of part-time surveyors will be enlisted who will conduct the field survey as and when necessary, as per NCW approved rate per questionnaire.	Masters/PhD in any discipline preferably with Statistics/ Higher Education / Gender studies / Population Studies / Demography background

Venue of the Interview: Office of the Centre of Excellence in Public Policy and Government (COEPPG), Second Floor, Academic Vihara, IIM Kashipur, Kundeshwari, Kashipur, Uttarakhand.

Expected Remuneration: Project Co-ordinator cum Research Officer will be given a stipend of Rs. Rs 15,000/- per month. Project work related travel expenses will be paid as per rules. Surveyor will be paid based on completed survey works @ Rs 300/- per survey-participant.

Duration: Appointments will be made purely on contract basis for a period of one year or till the end of the project, whichever is earlier.

Selection Process: Candidates will be interviewed in person or online via Zoom / Google Meet app on 26th October 2022 (Sat) from 11:00 AM onwards. The candidates willing to appear in the interview are requested to go through the advertisement thoroughly and ensure that they fulfil the eligibility criteria. The candidates are requested to bring their latest CV with all educational and experience certificates (in original & one set of photocopies) on the aforesaid date & time along with an original photo identity. Those who wish to appear online should send their CV in advance to this email: coeppg@iimkashipur.ac.in mentioning their mobile numbers and contact details. *Institute reserves the right to interview only shortlisted candidates after preliminary scrutiny of the CVs.*

Age: Preferably below 45 years for all positions.

Contact: Mr. Rohatsh Sharma (M:7088373111), Personnel Dept. (personneldept@iimkashipur.ac.in).