

Candidates are invited for the position of Assistant Manager (Contract) in the Foundation for Innovation and Entrepreneurship Development (FIED).

Walk in Interviews – 10 January, 2020 (Friday)

Reporting Time: 11:30 am

Venue – FIED Office, 2nd Floor, Academic Block, IIM Kashipur

Terms and Conditions are as follows:

Qualification: Candidates with a Master's degree can apply. MTech/ MBA/ PGDM/ MA English or Equivalent Master Degree in Agri-Business/ Finance/ Marketing/ Agri Marketing/ Agri Economics/ Economics/ Technology Commercialization/ Entrepreneurship from any recognized institute would be preferred.

Experience: The candidate with work experience of at least 3 years or more should apply. Experience in startup ecosystem will be preferred. Any entrepreneurial experience with knowledge on incubators; assessment, evaluation of projects startups would be given weightage.

Salary Range: INR 40,000 – 60,000 consolidated per month

Please send a copy of your resume to fied@iimkashipur.ac.in, with a copy (CC) to shibananda.epgp1732@iimkashipur.ac.in **prior** to the date of interview for pre-screening. For further clarification, do not hesitate to write at the above mentioned email ids or call at 8393911559.

Job Description: The candidate will be on the rolls of FIED and will work under FIED – RABI Project. The candidate will be required to work as a multi-disciplinary resource including, but not limited to, preparing policy documents, making training calendar, searching appropriate resource-persons, making start-up advertisements, digital marketing, and content design. The candidate will be responsible for relationship management and collaboration with other colleges or corporates. The candidate should have good communication skills, excellent writing and proofreading skills. The candidate is required to complete the task assigned to him/her in a time bound manner.

Contract: The contract will be for a period of 'three months' with effect from the date the candidate assumes charge. The contract might get extended further subject to satisfactory performance and requirement of the Institute. The salary range for this position is INR 40,000 – 60,000. During the period of said contract, the candidate will not be entitled to any other benefits/ facilities. During the period of aforesaid contract period either party can terminate the services by giving one month's notice without assigning any reason.