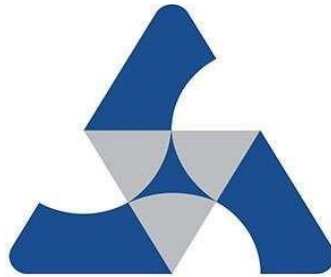


**NOTICE INVITING TENDER FOR EMPANELMENT
OF VENDORS FOR SUPPLY OF BOOKS TO IIM
KASHIPUR- LIBRARY, UTTARAKHAND**



IIM KASHIPUR

भारतीय प्रबंधन संस्थान, काशीपुर

Indian Institute of Management Kashipur

(Under the aegis of Department of Higher Education, Ministry of Education, Government of India)

Kundeshwari, Kashipur, District- Udham Singh
Nagar Uttarakhand 244713, India.

**Tender No. IIMKASHPUR/PUR DEPTT /NIT/ 11 / 2021-22
DATED 03 AUG 2021**

Date of Issue of Tender: 03.08.2021

Last Date of Depositing of Tender: 24.08.2021

SECTION – I

Empanelment of Vendors for Supply of Books to Library, IIM Kashipur, Kundeshwari Uttarakhand Campus – 244713

Indian Institute of Management Kashipur (Uttarakhand), is an Institute of National Importance (Under the aegis of Department of Higher Education, Ministry of Education, Government of India) provide management education of high quality and to Promote allied areas of knowledge and inter-disciplinary studies. The Institute invites tender under Two - Bid system from experience and financially sound firms towards “**Empanelment of Vendors for Supply of Books**” to IIM Kashipur. This empanelment will be valid for a period of two years from the date of final approval of empaneled suppliers list and it may be further extendable annually at the sole discretion of the Institute

INSTRUCTIONS TO BIDDERS

1. Bids in sealed cover are invited for **Empanelment of Vendors for Supply of Books** under two bid system (Technical Bid and Financial Bid) from reputed experienced and financially sound parties listed in this NIT. Please super scribe the outer cover of the sealed bid as “**Empanelment of Vendors for Supply of Books**” NIT/11 ([dated 03 Aug 2021](#)) to avoid the Bid being declared invalid. Bids not super scribed with the details mentioned above may be declared invalid.
2. The Financial bids of only eligible and technically qualified bidders will be opened, after the same has been ascertained by evaluation of the Technical Bids by the Tender Opening Committee. Considering the urgency of the work, no requests for extending the deadline shall be considered.
3. Cost of Bid Document/Tender Fee: Free of Cost
4. Issue of Tender: The tender document can be downloaded from the Institute website- www.iimkashipur.ac.in or eprocure.gov.in. Please keep visiting our website for any corrigendum/amendments and submit the bid document accordingly. Any addendum/corrigendum in respect of this tender shall be issued on above mentioned website. No separate notification shall be issued in the newspaper, bidder is therefore requested to visit the website of the institute regularly to keep themselves updated.
5. The address, contact numbers, date of issue of quotations document, last date of submission of bids, date and time of opening of bids for sending Bids or seeking clarifications regarding this NIT are given below:–

Tender Document	All prospective bidders may download Tender document free of cost from IIM Kashipur official website www.iimkashipur.ac.in and eprocure.gov.in
EMD	Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of demand draft in favor of Indian Institute of Management Kashipur payable at Kashipur. The DD should be submitted along with bid document. Exempted for MSME/NSIC or as per Govt. of India norms.
Postal address for sending the Bids	STORE AND PURCHASE OFFICER INDIAN INSTITUTE OF MANAGEMENT, KASHIPUR KUNDESHWARI, KASHIPUR, DIST. UDHAM SINGH NAGAR, UTTARAKHAND (INDIA) PIN – 244713 Website: www.iimkashipur.ac.in
Date and Time of online Publication/Download of Tender	03 Aug 2021 at 1700 hrs
Bid Submission start date & time	03 Aug 2021 at 1800hrs
Last date and time of submission of bid	24 Aug 2021 at 1100hrs hrs. Any changes of the schedule will be notified on the Institute’s website.
Date and time of opening of Technical Bid	24 Aug 2021 at 1130 hrs onwards. Any changes of the schedule will be notified on the Institute’s website. If the date is holiday, the next working day will be the opening date of the tender. Financial Bids of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical evaluation is done by the duly constituted Committee. Only the Technically qualified bidders shall be intimated/ invited for opening date and time of the Financial bid.
Contact Person (for any clarification during the tendering process)	Librarian / Purchase Officer Indian Institute of Management Kashipur Email: librarian@iimkashipur.ac.in , purchase@iimkashipur.ac.in Telephone No. 91-7088270882,7900444090 / 610,611

6. **Manner of depositing the Bids:** Sealed Bids should be either dropped in the Tender Box placed at Main Gate of IIM Kashipur or should be sent by registered post/courier at the address given above to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal/courier delay or non-delivery/non-receipt of Bid documents. Bids sent by FAX or e- mail will not be considered.
7. The NIT is to be signed on all the pages by the bidder. This NIT is being issued with no financial commitment. IIM Kashipur also reserves the right to withdraw the NIT, should it become necessary at any stage for withdrawing the NIT.
8. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of your representative.
9. **Forwarding of Bids** – Bids should be forwarded by Bidders in a sealed envelope by duly super scribed as stipulated above and this should contain two separate envelopes of Technical Bid and Financial Bid, duly marked with the content on each. The Technical Bid should contain copy of NIT document duly signed and stamped on each page along with Annexure-I, II and III of the NIT supported by demand draft (EMD) as specified above and all the documentary proofs to establish eligibility and their potential of professional readiness for the services. Financial Bid envelope should contain Annexure-IV only of the NIT, duly filled and signed.
10. **Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission, provided that the written notice of modification or withdrawal is received by the IIM Kashipur prior to deadline prescribed for submission of bids. A withdrawal notice should on a signed confirmation copy to be sent by post or by email and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security. Submission of bid means that bidder has read all the terms and conditions of this Tender Documents carefully and will comply with them unconditionally. Conditional bids shall not be accepted.
11. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD.
12. **Validity of Bids:** The Bids should remain valid till **90 days** from the last date of submission of the Bids.
13. **Earnest Money Deposit (EMD):** Bidders are required to submit (EMD) of amount Rs. **20,000/- (Rupees Twenty Thousand only)** along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft from any of the public sector banks or a private sector bank authorized to conduct government business payable **in favour of "Indian Institute of Management, Kashipur"** payable at Kashipur. EMD is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the empanelment of vendors.
14. **Security Deposit:** The EMD of the successfully empaneled bidders will be converted as security deposit and will be deposited with the institute for the period of empanelment. No interest will be paid on the EMD or security deposit.
- The Security Deposit shall be released after the completion of the work pursuant to this Contract based on the "Completion Certificate" issued by IIM KASHIPUR stating that the Bidder has completed the work in all respects, satisfactorily. The Security Deposit, however, shall be released only after the expiry of the contract period, and after clearance of the final bill based on "**No Claim Certificate**" from the Bidder.
15. **Payment Terms:-** Payments will be made through ECS/ NEFT within 30 days after submission of bills and satisfactory delivery of goods. Taxes like GST etc. will be paid as per Govt. norms. No advance payment(s) will be made. On receipt of the Final payments, the Bidder shall furnish a "**No Claim Certificate**" to IIM Kashipur.

SECTION -II

GENERAL TERMS AND CONDITIONS

1. Indian Institute of Management, Kashipur invites open tender under Two-Bid System (Technical and Financial Bid for "**Empanelment of vendors for Supply of Books to IIM Kashipur for a period of Two Years from the date of start of empanelment (The Empanelment may be extended annually on mutual agreement of both parties)**). Institute reserves the right to curtail or to extend the validity of empanelment on the same discount rates and terms and conditions or such period as may be mutually agreed and subject to satisfactory performance of Service provider.

2. Strict discipline is expected to be maintained with respect to application for empanelment. No canvassing or repeated communication should be made with the library. Failing to maintain this discipline, the applicants are liable to be black-listed by the Institute.
3. The applications will be scrutinized and shortlisted for empanelment by the Institute constituted Committee. The short-listed vendors will be informed by email and/or by regular post for further procedure, as required.
4. IIM Kashipur reserves the right to reject any or all tenders without assigning any reasons, whatsoever and at any moment of time. No correspondence shall be entertained in this regard.
5. The bidder should render a certificate that his firm is not backlisted by any Government Agency (As Per Annexure-1 enclosed)
6. IIM Kashipur reserves the right to negotiate with first lowest bidder to arrive at the fair and reasonable price.
7. The IIM Kashipur reserves the right to accept / reject / select more than one Contractor and to annul the bidding process of any or all bids at any time prior to award of contract without thereby incurring any liability to the affected bidders.
8. Non-disclosure of Contract documents: Except with the written consent of IIM Kashipur, other party shall not disclose or share any contract/ provision, specification, plan, design, pattern, sample or information about the institute thereof to any third party.
9. Termination of Contract: IIM Kashipur shall have the right to terminate this Contract in part or in full in any of the following cases:-
 - (i) The agreement may be terminated in whole or in part, by either party in the event of a material breach by a party that is not cured within thirty (30) days of notice from the non-breaching party.
 - (ii) The Seller is declared bankrupt or becomes insolvent.
 - (iii) The Buyer has noticed that the Seller has sublet the contract.
 - (iv) The buyers reserve the right to terminate the contract after giving three months' notice to the seller if the work carried out is not satisfactory.
10. Amendments: No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.
11. Non-Solicitation: During the term of the Agreement and for a period of one (1) year thereafter, neither Party shall (either directly or indirectly through a third party) employ, solicit to employ, cause to be solicited for the purpose of employment or offer employment to any employee/s or subcontractor/s of the other Party, or aid any third person to do so, without the specific written consent of the other Party. For the avoidance of doubt, this restriction applies only to those employees who relate to the services performed under this Agreement. The clause does not prevent hiring based on responses by employees to public advertisement on any media that are not specifically targeted at the other Party's employees.
12. Notices: All notices, requests, demands or communications required hereunder shall be in writing inclusive of electronic means as recognized by IT Act 2000 (including any statutory modifications thereof) and shall be deemed to have been given or made (a) if by mail when deposited in the mail by certified mail, postage prepaid return receipt, requested at its address set forth on the signature pages hereto (b) if by telecopy when sent by used telecopy to the telecopy number set forth on the signature page hereto provided. Either Party may change its address or telecopy number for notice, by providing notice to the other Party of such change in the manner and within such time as provided herein.
13. Force Majeure: Neither Party shall be liable for damages for any delay or failure to perform its obligations hereunder, if such delay or failure is due to causes beyond its control or without its fault or negligence, including, without limitation, riots, wars, fires, epidemics, lack of human or material resources, quarantine restrictions, unusually severe weather, earthquakes, explosions, acts of god or state or any public enemy, or acts mandated by any applicable laws, regulation or order (whether valid or invalid) of any governmental body. If a force majeure event occurs the affected Party shall inform the other Party promptly and will use reasonable efforts to mitigate adverse effects and to resume performance as soon as practicable. Should the force majeure event extend beyond fifteen (15) days either Party shall have the right to terminate the Contract upon immediate written notice without any penalty or liability. However, the existing liabilities of the Parties and the IIM Kashipur's payment obligations for services successfully performed, provided the same is not affected by a force Majeure event, shall remain and not be affected by the force majeure event.

14. **Confidentiality:** Both the Parties hereby undertake that under no circumstances whatsoever they shall disclose any of the Terms of this Contract and all or any Confidential Information belonging to the other party like financial plans, business plans, and others, declared confidential to which they might have access during the association with one another in terms of this Contract, except to the extent that is already in public knowledge/ domain. The Confidential Information as hereinabove detailed shall not be disclosed during the subsistence of this Contract and thereafter for a period of five years from the date of termination of this Contract for whatever reason.

15. **Indemnity:** The Contractor (Indemnifying Party) shall indemnify, defend and hold harmless the IIM Kashipur (Indemnified Party), its directors, officers and employees from and against any and all losses claims, demands, liabilities (including attorney's fees) that arise from any errors and any act/commission/omission on the part of the Indemnifying Party or in connection with any work, obligation, authority delegated to the Indemnifying Party under this Contract.

16. **Arbitration:** In event of any dispute or difference arising out of or in connection with the Contract including the interpretation of its clauses or any other matter arising out of the Contract between the Parties, the same shall be resolved by mutual discussion and if any dispute or difference arising out of this Contract or interpretation of the Contract or any other matter related to it. If the contract still remains unresolved; it shall be then referred to the Sole Arbitrator who shall be appointed by the Director, IIM Kashipur alone. And the arbitral proceedings shall be conducted strictly in accordance with the Arbitration and Conciliation Act, 1996, as amended up-to-date (including the statutory modifications thereof). The place of conducting Arbitration / seat of Arbitration shall be Kashipur, Uttarakhand and the arbitral proceedings shall be conducted in English language only. The cost of arbitration shall be shared equally by both the parties and the decision/ interim orders passed by the Sole Arbitrator shall be final and binding on both the Parties.

SECTION – III

Eligibility Criteria for Empanelment of the Bidders

1. Proof/Supporting documents are to be enclosed with the tender documents in supporting of following eligibility criteria:

- (a) The firm must be a member of the “**Federation of publisher’s & Bookseller’s Association of India**” (FPBAI) or “**Delhi State Bookseller’s & Publisher Association**” Membership certificate issued by FPBAI & DSBPA should be enclosed.
- (b) The firm must have empaneled minimum three years in the relevant field like supply of books from the last date of submission of the proposal to any institute of National importance like IIMs, IITs, NITs etc. Letter of the empaneled from at least two institutions mentioned above during last five years must be enclosed in support of this.
- (c) The firm should not be blacklisted by any IIMs, IITs, IISER, NITs, State and Central Universities and Government Institutions last five years from the last date or submission of the proposal. A self- declaration towards non- blacklisting as per Annexure -III should be enclosed. The vendors/publishers must be registered with GST, IT and other statutory registrations. The bidder must have valid registration with GST and Income tax Dept. (Copy of GST registration certificate and PAN CARD to be attached)
- (d) The firm must have at least Five years of experience in book trade.
- (e) The firm should have average turnover of Rs. 30 Lakh (Rupees Thirty Lakh only) at least in last two financial years F/Y- 2019-20, and F/Y – 2020-21. (A self-attested copy of certificate issued by aChartered Accountant or Audited Annual Report shall be enclosed along with ITR of above financial year).

2. **Mandatory documents to be enclosed in support of above Eligibility criteria.**

- i. A copy of all documents in support of above eligibility criteria along with the technical bid in the enclosed format as per Annexure -I
- ii. DD as the proof of remittance of EMD. Bidder who are exempted from such payment under Govt. Rules/Regulations as amended from time to time and claims such exemptions are required to submit relevant and valid supporting documents.
- iii. Bid forwarding letter as per Annexure -II.

- iv. Power of Attorney/Authorization letter, if Bid is submitted by authorized representative of the firm (on the letterhead of the bidder)
- v. Duly signed and stamped copy of Bid documents along with its addendum/corrigendum if any.
- vi. All other Documents, as required in term of the tender, to claim eligibility.

Note: Bidder must affix its seal and sign on all pages of above supporting documents, DD of EMD /Valid certificate towards exemption from EMD should be sent along with the technical bid. Bid received after last date and time of the tender submission will not be considered and summarily rejected.

3. **Financial Bid:** The discount should be quoted in the format, as per annexure -IV, The Bidder shall not tamper/modify Financial Bid format in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited.

SECTION – IV

IMPORTANT TERMS OF CONTRACT FOR EMPANELMENT

1. Award of offer.

i. For Supply of books, one or more vendor/s will be empaneled. The highest discount quoted by firm for individual category publications, Hindi Publications- Single copy and multiple copy and multiple copies as per Financial Proposal will be offered to all technically qualified vendors. Those vendors who accept the offer will be empaneled for supply of books.

ii. The vendor/s should accept the offer within 10 days from the date receipt for empanelment, failing which the offer will be cancelled automatically.

iii. Initially empanelment period will be two years from the date of empanelment. After the end of one-year empanelment period, institute reserves the right to extend the validity of empanelment of the same discount rates and terms and condition for such a period as may be mutually agreed and subject to satisfactory performance of the vendor.

2. Delivery of Order

(i) The vendor should acknowledge the receipt of purchase Order preferably by email, which is taken as an acceptance of the purchase Order.

(ii) Any clarification/query regarding the purchase order should be sought from the Librarian within (05) days of receipt of the order.

(iii) Vendor should send the supply position/status of the books within seven (07) days from the date of the purchase Order; else the order should be treated as cancelled and transfer to another vendor.

(iv) The book should be sent to, **“The Librarian, Indian Institute of Management Kashipur Kundeshwari, Kashipur, District -Udham Singh Nagar – Uttarakhand 244713.** Or to the address provided by the Librarian through the Speed Post Parcel/Registered Parcel/Courier Services/Person or any other mode at free of freight charges. The Institute will not be liable for any loss, damage in transit.

(v) The vendor must strictly execute all the supplies within the stipulated time (60 days in case of foreign publication and 30 days in case of Indian Publication from the date of issue of purchase order). However, it may please be noted that the vendor will have to deliver the books against order at the earliest.

3. Time Frame for Supply of Books

(a) 15 - 30 days (maximum) – for Indian/ Foreign titles (if available in India).

(b) 60 days (maximum) – for foreign titles (if not available in India).

4. The Books should be consigned to **The Librarian, Indian Institute of Management Kashipur Kundeshwari, Kashipur, District -Udham Singh Nagar – Uttarakhand 244713.**
5. In case of delay in delivery of books due to Out of print (OFP) or Print on Demand (POD), the vendor must have to inform and seek permission from the institute for the supply. The vendor must be submitted the proof from the publisher in support of Out of print and print on Demand title/s.
6. In case of titles that are not supplied, a certificate of non-availability of those titles in the market from the publisher/publisher's distributor/stockiest should be furnished within the due date of supply.
7. Latest editions of books must be supplied, unless specified otherwise, and they are not remaindered titles.
8. If the provided reason for delay is justified with adequate proof e.g., communication from Publisher/publisher's distributor or stockiest, the Competent Authority may consider extending the supply time as may deem fit.
9. In case there is a delay that is foreseen in supply, the concerned empaneled vendor should send a communication to The Librarian, IIM, Kashipur
10. Every supply should be accompanied by a delivery challan, clearly bearing the details of the items and titles in supply, their quantity and price.
11. **Invoice**
 - (a) Hard copy of invoice is to be submitted in triplicate in the name of Indian Institute of Management Kashipur and addressed to "The Librarian".
 - (b) The invoice should contain the purchase Order number and date. The items in the invoice should be as per the given purchase Order.
12. **Price Proof.**
 - (a) The vendor shall have to furnish the price proof of the books, in case of any price manipulation when detected at any stage, the vendor shall be responsible for the same and the excess amount charged shall be refunded to the institute.
 - (b) In support of price proof, the vendor should provide the copy of the procurement invoice from the publisher/distributor/copy of publisher's price list etc.
 - (c) Every price proof and currency conversion proof should be signed and stamped by the vendor.
13. **Currency Exchange Rate**
 - (a) In case of foreign publication, the original price in the foreign currency shall be mentioned in the invoice along with the Indian price charged in accordance with the approved rate of exchange. The date of invoice shall be accounted for the currency exchange rate.
 - (b) Financial Benchmark India Private Ltd, (FBIL) Reference Rate/Currency Conversion Rate or any nationalized bank currency Conversion Rate as applicable on the date of the Invoice should only be followed, and it should also be clearly indicated on the invoice.
15. **Penalty clause**
 - (a) In case of any discrepancy/complaint found in supply from the user department or Suo-moto during any execution of assigned work. The agency shall have to re-supply on own expenses within stipulated period. A penalty of Rs.1000/- (Rupees One Thousand only) per such event will be charged and duly deducted from security Money/running bill.
 - (b) In case of delay in Supply by one week, the institute may charge a penalty equivalent to 0.5% of the order value per week and maximum up to 10% total order value.

TECHNICAL BID

Date of Submission of Bid: 24.08.2021		
Tender for : Empanelment of Vendor for Supply of Books to IIM Kashipur		
Tender No.:		
Name of the Firm:		
Correspondence Address:		
Tel/Mob. No.:		
Email Id:		
Copies of all supporting documents duly signed and stamped by the bidder in support of below Particular must be enclosed		
Sr. No.	Particular	Details
1	Particular of EMD of Rs. 20,000/- (Rupees Twenty Thousand Only)	
2	If exempted from deposit of EMD, submit valid documents in support of this.	
3	This firm must have supplied books during last three years form the last date of submission of the proposal to any institute of National Importance like IIMs, IITs, NITs etc. Letter of empanelment from at least two Institutions mentioned above. During last three years has to be enclosed support of this.	
4	The firm must be a member of the Federation of Publisher & Bookseller Association of India (FPBAI) or Delhi State Bookseller's & Publisher Association (DSBPA), Membership certificate issued by FPBAI or DSBPA should he enclosed. The firm must have 05 years' experience in book trade.	
5	The firm should not be blacklisted by any IIMs, IITs, NITs, IIScS, IIIT, IISER, NISER, State/Central University and Government Institutions in last five year form the last date of submission of the proposal, Self-declaration towards Non-Black. Listing as per format in Annexure-III should be enclosed.	
6	The firm must be an authorized distributor/dealer/supplier of the publisher Recent authorization certificates form reputed publisher have to be enclosed.	
7	The firm should have average annual turnover of Rs. 30 lakh (Rupees Thirty Lakh only) in last two financial year 2019-20, and 2020-21. Copy Audited Profit Loss Accounts and Balance Sheets duly certified by a Chartered Accountant should be enclosed in support of this along with ITR of above financial year.	
8	Copy of PAN / GST No. should be enclosed.	
9	Bid Forwarding Letter as per format in Annexure – II.	
10	Power of Attorney/Authorization Letter, if bid is submitted by the authorized representative of the firm (on the letterhead of the bidder).	
11	Duly signed and stamped bid documents along with its addendum/ corrigendum, if any.	

DECLARATION

I/We..... (Name of the Partner/s or Authorized Representative Bidder) of(Name of the firm) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby agree to abide by all term and conditions laid down in tender document.

Place:

Date:

Signature

Signature of Bidder:

Date:

BID FORWARDING LETTER
(On the Letterhead of the Bidder)

Date:

To

The Store and Purchase Officer,
Indian Institute of Management Kashipur,
Kundeshwari, Kashipur
Distt. – Udham Singh Nagar
Pin code- 244713 (Uttarakhand)

Sub: Tender for “**Empanelment of Vendor for supply of Books to IIM Kashipur**”,
Tender No.....

Sir,

I/We hereby confirm and declare that I/We have carefully studied the tender documents therein and undertake myself/ourselves to abide by the terms and conditions laid down in the tender document.

The EMD of ₹ 20,000/- (Rupees Twenty Thousand Only) in the form of Demand Draft in favor of Indian Institute of Management Kashipur and/ or certificate towards exemption of EMD, as applicable, are enclosed herewith.

I/ We also keep the offer open for 90 (Ninety) days from the last date of submission of the bid.

Yours faithfully,

(Name & signature with stamp of the bidder)

Signature of Bidder:

Date:

SELF-DECLARATION ABOUT NON-BLACK-LISTING

(On the Letterhead of the Bidder)

Date:

To

The Store and Purchase officer,
Indian Institute of Management Kashipur,
Kundeshwari, Kashipur
Distt: - Udham Singh Nagar
Pin code- 244713 (Uttarakhand)

Sub: Tender for “**Empanelment of Vendor for supply of Books to IIM Kashipur**”, Tender No.

Sir,

In response to EOI under reference, I/We hereby declare that our firm is not blacklisted/ debarred and not declared ineligible for reason by any National level Institutions like IIMs, IITs, NITs, IISc, IIIT, IISER, NISER, State/Central University and Government Institutions in last five year from the last date of submission of proposal.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken. My / our performance security/ Security Deposit may be forfeited in full, and the empanelment offer if any to the extent accepted may be cancelled.

Yours faithfully,

(Name & signature with stamp of the bidder)

Signature of Bidder:

Date:

SL.	Publisher	Discount offered (Single Copy)				Discount offered (Multiple Copy)				Discount offered (Single Copy)	Discount offered (Multiple Copy)	Discount offered (Single Copy)	Discount offered (Multiple Copy)	Discount offered for
		Indian Edition		Foreign Edition		Indian Edition		Foreign Edition		Indian Edition	Indian Edition	Books Published by Govt./NGO/Non-profit organizations/Low Discounted Books etc.	Books Published by Govt./NGO/Non-profit organizations/Low Discounted Books etc.	Volume/Multi volumes
		Paperback (Not less than 22%)	Hardcover (Not less than 25%)	Paperback (Not less than 25%)	Hardcover (Not less than 30%)	Paperback (Not less than 28%)	Hardcover (Not less than 30%)	Paperback (Not less than 30%)	Hardcover (Not less than 31%)	Not less than 20%	Not less than 20%	Not less than 5%	Not less than 10%	Not less than 35%
97	Asiatic Publishing House													
98	Britinica Encyclopedia													
99	ESS ESS Publication													
100	Lexisnexis													
101	Sahitaya Prakshan													
102	Speaking Tiger													
103	World Scientific													
104	De Gruyter													
105	Manakin Press													

Note: (1) The discount percentage shall remain unchanged during the entire period of empanelment/ Contract.

(2) Conditional bids shall summarily be rejected.

(3) The Financial Bid should be expressed both in figures and words. If any discrepancy is found between figure and words in the Financial Bid, the value in words shall prevail.

(4) Base discount mentioned in the table as above will be provided for the respective Publications by the empaneled vendors.

DECLARATION

I/We..... (Name of the Partner/s or Authorized Representative Bidder) of..... (Name of the firm) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby Agree to abide by all term and conditions laid down in tender document.

Place:

Signature with Seal

Date:

Signature of Bidder:.....

Date:.....